

PROGRAM RULES AND GUIDELINES

1. All orders must be accompanied by a check or money order made payable to South Mountain PTO. Please do not send cash. Scrip certificate payments are not tax deductible because you receive dollar for dollar value.
2. If your check is returned because of non-sufficient funds (NSF), you will be charged a \$20 fee payable to South Mountain PTO. After two NSF checks are tendered on your account, your scrip ordering privileges will be limited to money order only.
3. Scrip certificates are purchased on your behalf, and are not returnable.
4. When you receive your scrip certificates, open your order and verify its accuracy. In the unlikely event you should find a discrepancy in your scrip order, please contact a South Mountain PTO Scrip Program coordinator within 5 days.
5. **Scrip certificates are the same as cash**, and should be handled accordingly. South Mountain PTO will not be responsible for certificates that are lost, stolen, or misplaced while in your possession.
6. You must sign a WAIVER OF RESPONSIBILITY/PICKUP INTENT form when you place an order. This form indicates if you want to pick up your order in person, or if the order can be released in the Friday folder with your child. This form also allows you to note a secondary pickup person ("Designee"). **Scrip orders will only be released to the person(s) listed on the Waiver form.** South Mountain PTO accepts no responsibility for certificates delivered in Friday folders. (Waiver forms will be included in the order envelope.)
7. Completing this enrollment form in no way obligates you to order scrips. There is no minimum or maximum order per family.

Yes! I'm ready to participate in the South Mountain PTO Scrip Program.

Student Name*		Teacher*	
Parent First Name		Parent Last Name	
Street Address			
City		State	Zip
Phone		Email	

*For those families with more than one student, please list the student/teacher with whom scrip correspondence should be sent.

I have read and understand the policies and guidelines listed above, and I agree to abide by these policies.

Signature

Date

Please return this completed form to South Mountain, attention: Sherry Dreher. For more information, please email Sherry at sherry@dreher.net or call 241.8005.