

WAUSAU SCHOOL DISTRICT

BOARD OF EDUCATION MEETING AGENDA
In Compliance with the Wisconsin Open Meeting Law

Public Notice s. 19.84(3) Michelle Schaefer, President
Exemptions s. 19.85 Robb A. Shepherd, Clerk

A meeting of the EDUCATION COMMITTEE will be held in the PROFESSIONAL DEVELOPMENT CENTER at the LONGFELLOW ADMINISTRATION CENTER, 415 SEYMOUR STREET, Wausau, WI, at APPROXIMATELY 6:30 PM on MONDAY, JANUARY 23, 2012.

- I. CALL TO ORDER
- II. APPROVAL OF MINUTES
- III. OUR NETWORK FOR EDUCATION (O.N.E.) PROGRAM UPDATE
- IV. POSITIVE BEHAVIOR INTERVENTIONS & SUPPORTS (PBIS)
- V. PRIORITY NEEDS FOR EDUCATION BUDGET
- VI. PROFESSIONAL GROWTH AND DEVELOPMENT
- VII. ADJOURNMENT

NOTICE IS HEREBY GIVEN THAT SCHOOL BOARD MEMBERS WHO ARE NOT MEMBERS OF THE EDUCATION COMMITTEE MAY ATTEND THIS COMMITTEE MEETING AS TO CONSTITUTE A QUORUM OF THE BOARD OF EDUCATION. ANY SUCH BOARD MEMBER ATTENDANCE WILL BE FOR INFORMATION GATHERING, DISCUSSION, AND/OR RELATED PURPOSES AND WILL NOT RESULT IN DIRECT DECISION MAKING BY THE BOARD OF EDUCATION AT THE COMMITTEE MEETING.

NOTICE POSTED
DATE: January 19, 2012
TIME: 2:00 PM
BY: Amy A. Arlen

NOTICE SENT TO: WSAU WCXO WOFM WDEZ WIFC
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**WAUSAU SCHOOL DISTRICT
EDUCATION COMMITTEE
MEETING AGENDA**

**KEITH MONTGOMERY, PH.D., CHAIRPERSON, THERESA MILES,
JANE RUSCH, ROBB SHEPHERD**

January 23, 2012

- 1. Approval of December 19, 2011 minutes**
- 2. Our Network for Education (O.N.E.) Program Update**
Action Required: No

Roxane Hagedorn will report on the Our Network for Education (O.N.E.) program. It has been the District's volunteer program since the 2009-2010 school year. Currently, the program focuses on elementary schools with the intention of rolling out to middle and high schools in the future. Since the O.N.E. program began, the online system has enrolled over 800 parents and community members. In an effort to bring more community members into our schools, the program has a partnership with Globe University and United Way's RSVP. As the O.N.E. program moves forward, the areas of focus will be continued volunteer literacy training, increased utilization of the program across the District, more volunteer leadership at individual schools and continued funding.

- 3. Positive Behavior Interventions & Supports (PBIS)**
Action Required: No

Tammy Nyen, Director of Special Education, will provide an update of the district-wide implementation of Positive Behavior Interventions and Supports (PBIS). The update will include a synopsis of the following: professional development sessions, the creation of a Central Wisconsin PBIS cohort, the introduction of a school-wide behavioral tracking system, and a review of data from Wausau East, highlighting a significant reduction in student tardiness since the implementation of an "On Time Policy."

- 4. Priority Needs for Education Budget**
Action Required: No

Thom Hahn and Andrea Sheridan will report on plans for building the Education Department Budget for the 2012-13 school year. With the implementation of the Common Core standards in Math and English/Language Arts, there is need for significant expenditures for curriculum writing, professional development, and student/teacher resources. Initial planning and cost estimates will be shared.

5. Professional Growth & Development

Action Required: No

The January 20th Professional Growth and Development Day had a technology emphasis for the morning portion of the day. All buildings provided some level of Google Apps for Education experience with most staff receiving an introduction to the product and some hands-on experiences. Additionally in the morning, schools made arrangements for technology-specific professional development based upon the needs of the school's staff. Some of the options included work with Smartboards, audience response systems, educational uses of iPads, or exploration of resources applicable to specific curricular areas. The success of the technology portion of this day was made possible by all of the teachers who were willing to help facilitate the morning and provide professional development to their colleagues.

The afternoon portion of January 20th was focused on building-level goals. Teachers continued work in the area of the Professional Learning Community (PLC) framework to improve components of teaching and learning under the leadership of the building principal and guided by school improvement goals.

WAUSAU SCHOOL DISTRICT Education Committee Minutes

Submitted by: Jodi Gargulak

The EDUCATION COMMITTEE met at 7:00 p.m. on Monday, December 19, 2011, in the Professional Development Center at the Longfellow Administration Center. The meeting had been properly posted in compliance with the Wisconsin Open Meeting Law.

PRESENT: Dr. Keith Montgomery, Chairperson, Robb Shepherd; Theresa Miles; and Jane Rusch

ALSO PRESENT: Yvonne Henning, Board of Education; Nell Anderson, Director of Elementary Education; Andrea Sheridan, Director of Teaching, Learning and Leadership Integration; Tammy Nyen, Director of Special Education; Jeff Lindell, Interim Director of Pupil Services; Jane Freitag, Coordinator of School Counseling & Pupil Services Support; Nancy Cedar, 21st Century Grant Coordinator; Robert Marlowe, Career & Technical Education Coordinator; Greg Cisewski, Wausau East CTE Teacher; Theran Peterson, Wausau West CTE Teacher; and Jodi Gargulak, Recording Secretary.

I. CALL MEETING TO ORDER

Dr. Montgomery called the meeting to order at 6:55 p.m.

II. APPROVAL OF MINUTES

Dr. Montgomery moved to approve the minutes from the November 28, 2011 Education Committee meeting. Theresa Miles seconded. Motion carried.

III. STANDARDS AND CURRICULUM DEVELOPMENT

Nell Anderson presented information on standards and curriculum development. As the district moves forward with Professional Learning Communities, our goal is to focus on, and increase student learning. One of the essential pieces in this process is identifying our "Guaranteed and Viable Curriculum." This is the curriculum, based on the Common Core Standards that each student receives in a class or content area whether at Wausau East or Wausau West, Horace Mann or John Muir, Franklin Elementary or Rib Mountain Elementary. With the Guaranteed and Viable Curriculum in place, we can begin to determine the best resources to help with instruction, and the tools necessary to assess learning. The Education Department has been working with building administrators to help develop and clarify curriculum at all levels. A document expounding on what are standards and what is curriculum and instruction was discussed.

Standards are federally approved standards which are accepted by all states. Curriculum is the educational plan that spells out the goals and objectives. Scope and sequence, topics covered, essential content, the instructional material, and the assessment are all pieces of the curriculum. The instruction is how the teacher administers the information to the students. Curriculum is more than just a textbook. So when the administrators are going over the action steps for the "Guaranteed and Viable Curriculum", they will be covering all components (standards, curriculum and instruction). This coincides with the implementation of the Common Core State Standards. Currently there are Common Core Standards for

Mathematics and English/Language Arts. Science Common Core State Standards should be out by December 2012 and Social Studies in the future. Nell explained that the Guaranteed and Viable curriculum needs to be finalized in a timely manner due to changes in the WKCE testing.

IV, SPECIAL EDUCATION SELF-ASSESSMENT

Tammy Nyen presented information on the Special Education Department of the Wausau School District, which is currently involved in a self-assessment process. This year-long self-assessment process is part of the Department of Public Instruction's five year rotating plan designed to ensure compliance with specific State and Federal Special Education measures.

Timeline for this process is as follows:

- The district was notified in May 2011 about the upcoming self-assessment.
- Between June and October, 2011, the Special Education Department reviewed about 400 documents (which includes IEP's, transition plans and evaluations), to prepare for this internal audit. The DPI compliance check list was used to analyze these documents.
- On November 15, 2011, the Special Education Department had to create a random sample of 65 IEP's, apply the checklist and send the data to the DPI. The state sent back a list of areas to improve and the district began its Corrective Action Plan.
- The DPI then selected 20 districts for an onsite validation. The date of the DPI on-site visit is January 11, 2012.
- By February 15, 2012, any areas of non-compliance that were found need to be corrected. A letter will be sent to the DPI by May 31 stating that these areas have been corrected and if any other areas of non-compliance are located, the process will start over.
- By November 2012, all non-compliance issues need to be resolved.

The Special Education Department is currently researching new special education software for data input. The new software will be installed over the summer.

Next steps would include a parent satisfaction survey in February/March 2012 to determine if parents are satisfied with the services their child is receiving from the district. There must be a 20% return rate on this survey. In April 2012, post secondary students will be surveyed to determine if they were satisfied with their services while in school and if they felt they were adequately prepared for the future. In the spring/summer of 2011, DPI will do an on-site verification.

Ongoing steps would be the Corrective Action Plan. This would consist of using peer mentors to train staff; staff attending workshops; sending memorandums to staff; revising the written special education procedures; revising IEP forms; reviewing procedures at department meetings; meeting with individual staff members; arranging staff training by non-district personnel and introducing the new special education student data management system.

V. AFTER SCHOOL PROGRAMMING – FUTURE FUNDING ISSUES

Nancy Cedar reported on Out of School Programs. Programs are currently held at nine of the elementary schools and both middle schools, serving over 3,000 students. Community Connection served 240 students at four locations this past summer.

This is the last year of funding for Grant Elementary and Jefferson Elementary. Lincoln Elementary's grant will run out in 2014. G.D. Jones Elementary and Hawthorn Hills Elementary are in a grant cycle ending in 2015. So by the 2015-16 school year, 21st Century will no longer have CLC funds. Over time the amount of grant money received at each school has decreased. The state of Wisconsin is not hosting a 21st Century Grant competition for the 2012-2013 school year (nor did they for the 2011-2012 school year).

Nancy Cedar proposed the district needs to develop a funding plan for sustaining these important programs that support out of school learning. Beginning in the 2015-16 school year other funding options will have to be investigated from either internal or external sources.

VI. WAMPEN (WISCONSIN ADVANCED MANUFACTURING PATHWAY EDUCATION NETWORK) GRANT UPDATE

Bob Marlowe, Greg Cisewski and Theran Peterson reviewed the Wisconsin Advanced Manufacturing Pathway Education Network (WAMPEN) research grant being conducted by the Wausau School District, DC Everest and Spencer School Districts. The purpose of the grant is to collect follow-up data on students participating within the Manufacturing Rigorous Program of Study (RPOS). These students will be compared to non-participating students; results will be utilized at the National level to determine future Career & Technical Education funding. Five other states are participating within this initiative, all developing separate Super Pathways.

VI. ADJOURNMENT

Dr. Montgomery moved to adjourn the meeting at 8:22 p.m. Shepherd seconded. Motion carried.